

**Allegan District Library
Board of Trustees Meeting
July 15, 2025**

Call to Order: The regular monthly board meeting was called to order by Trustee McLeod at 6:00 PM.

Trustees present: MartyRose McLeod, President
 Peter Savage, Vice President
 Carol Doeringer, Treasurer
 Judi McCall, Secretary
 Michael Kiella, Trustee
 Jen Conrad, Trustee
 Mary Hunziker, Trustee

Also present: Pam Armstrong, Director
 Devin Erlandson, Assistant Director
 Casey Walle, Administrative Assistant

Pledge: The Pledge of Allegiance was recited.

Corrections/additions to the agenda: None.

Excusing of absences: None.

Verification of Quorum: Quorum is present.

Consent Agenda:

Motion: Trustee McCall moved to accept the Consent Agenda, Trustee Savage seconded. All in favor, passed.

Public Comment: None.

Action on Committee Reports:

1. Budget and Finance Committee – Credit Card Policy: Trustee Doeringer presented the revisions to the Credit Card Policy.

Motion: Trustee Doeringer moved to adopt the revisions to the Credit Card Policy, Trustee Kiella seconded. All in favor, passed.

Action on bills to be paid:

Motion: Trustee McCall moved to pay the June bills and payroll in the amount of \$61,977.99, Trustee Doeringer seconded. All in favor, passed.

Communications: None.

Unfinished Business: None.

New Business:

1. **L-4029:** Director Armstrong presented the L-4029 for approval and signing. Discussion.

Motion: Trustee Doeringer moved to approve the L-4029, Trustee Kiella seconded. All in favor, passed.

2. **Receive Governmental Auditor (Vredeveld-Haefner) Prospectus for Annual Audit:** Trustee McLeod presented the paperwork for the Audit and asked that questionnaires be mailed to Vredeveld-Haefner. Discussion.

Motion: McCall moved to accept the Governmental Auditor (Vredeveld Haefner) Prospectus for Annual Audit, Trustee Conrad seconded. All in favor, passed.

Board Member Comments:

Trustee McCall stated her admiration for the number of activities and programs happening at the library. Trustee Doeringer shared her appreciation for the staff training reports included in the director's report. Trustee McLeod stated that visiting company were impressed by the program schedule in the newsletter. Trustee Conrad recommended that the Adult Book Club read of the month be mentioned in a post ahead of the meeting. Trustee Hunziker inquired about the implementation of card-carrying procedure. Director Armstrong responded that it is an adjustment period, and most patrons understand that the library is trying to do right by them.

Adjournment: Trustee Savage moved to close the meeting, Trustee McCall seconded. All in favor, adjourned at 6:25 PM.

Next regular board meeting is August 19, 2025

Casey Walle,
Administrative Assistant